



EDITH WESTON PARISH COUNCIL

24 Coniston Road, Edith Weston LE15 8HP

Minutes of the meeting of the Edith Weston Parish Council (EWPC) held on Monday 24th April 2023 in Edith Weston Village Hall

In Attendance: Peter Vickers (PV) (Chair), Charlotte Cave (CC), Helen Wood (HW), Sara Glover (SG) Clerk

Visitors: 3 members of the public including Councillor Kenneth Bool

Agenda No		Action
063/23	Apologies	
	It was resolved to accept apologies from Juliet Stuttard (JS), Andrew Lunn (AL) and Councillor Gale Waller (GW)	
064/23	Declarations of interest in items on the agenda	
	None.	
065/23	Public Open Forum	
	There were no questions from the public.	
066/23	Rutland Council Report	
	<ul style="list-style-type: none"> • Lorries parking on Welland Road – this has been raised as an issue by GW/KB as it is in contravention of planning permission. A response is awaited. • First call for sites information will be issued in late autumn. • Levelling Up funding – planning permission has been granted to site the full body (MRI) scanner at Ashwell Business Park. • Alcohol licence for the kiosk on Rutland Water is being discussed on Thursday evening this week. • KB suggested that it would be good practice for the new parish council to: <ul style="list-style-type: none"> – Review the list of trees with an existing TPO on a regular basis – Audit the village, especially the state of the roads, and log any issues with RCC – Be aware that the RCC Mineral Inspector post is currently outsourced with no-one in RCC being suitably qualified. As minerals are of particular interest in relation to SGB, it might be prudent to raise this as a concern via Parish Forum. Norman Milne who is meeting with the contact at RCC this week offered to also raise the issue. – Fix My Street – the fact that this is an inefficient way of reporting issues to RCC should also be kept on the Parish Forum agenda. 	<p>SG HW</p> <p>PV</p> <p>PV</p>

	<ul style="list-style-type: none"> KB is not contesting his seat in the forthcoming election. PV thanked KB for all his guidance and support over the years and wished him well for the future. A vote of thanks was also given to GW for all her support and hard work on our behalf. 	
067/23	Minutes of the meeting held on Monday 20th March 2023	
	Resolution: Approved and to be signed as a true record.	PV
068/23	Matters arising from the minutes not on the agenda	
	<ul style="list-style-type: none"> Still waiting for response to query about process for TPO. Interaction with Army – JS to initiate contact. Zoom licence – SG to action Road safety issue (pathway by school) – completed. Bullying & Harassment Policy – SG to action. SG to attend Empingham Surgery Patient Participation Group, next meeting May. 	<p>JS</p> <p>JS</p> <p>SG</p> <p>SG</p> <p>SG</p>
069/23	Update from the Army	
	<ul style="list-style-type: none"> No update received and no Army representative in attendance. 	
070/23	Update from DIO re the Officer's Mess proposals	
	The village had been surveyed to provide a list of questions to go to the DIO. Any response will be publicised to the community. List of questions attached to minutes below.	<p>PV</p> <p>SG</p>
071/23	Forum Updates	
	None to feedback.	
072/23	Neighbourhood Planning Committee (NPC) update	
	The draft NP was submitted to RCC on 17 th April 2023 for screening with no requirement for the OM to be included as a call for sites. The screening process will take up to 8 weeks to complete. The screening process will determine whether there will need to be a Strategic Environmental Assessment and/or a Habitats Regulations Assessment. After RCC screening, the next step in the process will be a public consultation on the plan (Regulation 14), which will take eight weeks,	
073/23	Planning applications	
	<p>No planning applications had been received at the time the agenda was published but the following application was subsequently issued and circulated to the Parish Council.</p> <p>i. 2023/0290/FUL: Single storey rear/side extension to detached Garage to create new Garden Room</p> <p>26 Normanton Road, Edith Weston LE15 8HD</p> <p>Deadline: 11th May 2023</p> <p>Resolution: no objection</p>	SG
074/23	Environmental Issues	
	<ul style="list-style-type: none"> Tommy's Close – work has gone well but progress delayed by the weather. Anticipated that the playground will be fully open by end May pending results of all relevant inspections and completion of groundwork being carried out by volunteers. 	

	<ul style="list-style-type: none"> ● Speedwatch – meeting on 29th March has identified 3 or 4 areas to carry out this exercise. The following points were raised: <ul style="list-style-type: none"> – It would be useful to involve the school as, the more reports of speeding that are received by RCC (especially from parents), the more likely action will be taken. – The balisha beacons on the zebra crossing by the school are not working. HW to contact the school to suggest that both the Head and the Chair of Governors send a letter to RCC, copying in the Parish Council. Helen Shepherd will also action. – It had been suggested that school warning lights could be put on Manton Road to make drivers aware that the school was there. HW to follow up. – KB noted that a decision had been made in RCC for all speed signs to be replaced with ones that automatically record the speed once existing ones had failed. HW noted that neither of the speed signs on Manton Road currently work. HW to follow up with RCC. – It was also noted that funding was available in RCC’s budget for the road surfaces at the entrances to EW village to be upgraded. To be assessed and any action taken as part of the village audit (see 066/23 above). ● Street lighting – RCC has had a response from the Army but not with the information requested. They are still awaiting a response from Priem and will contact EWPC once received. ● Village broadband – handed over from 1st April to Village Hall Committee. ● Road sweeping – the main roads had been swept but not the village, particularly areas such as Rectory Lane or by the cemetery. HW has reported back to RCC. It was proposed a formal letter be written to RCC copying in ward councillors. ● Village entry gates – it was proposed that these be cleaned. JS to get a quote for this work. It was noted that this was quite dangerous given the level of traffic and suggested an alternative could be explored where the gates slotted in and could be removed easily for cleaning. 	<p>HW</p> <p>HW</p> <p>HW</p> <p>HW</p> <p>HW</p> <p>SG</p> <p>SG</p> <p>JS/HW</p>
075/23	Finance	
	<ul style="list-style-type: none"> ● Finance report and current bank balance was accepted and approved as presented. ● Annual statement of income and expenditure was accepted and approved as presented. PV queried: <ul style="list-style-type: none"> – the income relating to grass cutting. (<i>Post meeting note: this is a grant from RCC</i>). – The computer/software costs – noted this was purchase of a new laptop in 2022. ● Annual statement of income and expenditure against budget was accepted and approved as presented. ● Invoices as noted on the finance report had been approved for payment by the Finance Committee and were noted by the Parish Council. Hours worked by the clerk were accepted and approved as presented. 	

076/23	Review of Governance Documents	
	The documents as listed in the agenda had been reviewed by the Parish Council and it was resolved to approve them for 2023/24.	
077/23	Draft Annual Governance and Accountability Report	
	The documents as attached were reviewed and noted. The audit will be carried out on 28 th April 2023 and documents brought back for formal approval at the next meeting.	
078/23	Correspondence received	
	<ul style="list-style-type: none"> Email from RCC re transport consultation – PV commented that yet again these meetings were at times that were unsuitable for most people e.g. during office hours. It was agreed that they should be invited to come to the village. Letter from CAB – to be deferred to May meeting. Letter re uncontested election result – noted. Rutland Beat report – noted an increase in theft of farm equipment locally. 	SG SG
079/23	Any Other Business	
	<ul style="list-style-type: none"> Email received re the dog poo bin on King Edward’s Road not being emptied. Resident asked to contact Environmental Health direct but it was noted that several other bins had also not been emptied. It was agreed to write a letter to RCC copying in ward councillors. It was also suggested that a notice be put on the bin to ask dog walkers not to leave waste if the bin was full. Acceptance of Role of Councillor and Declaration of Interest forms to be circulated to parish councillors prior to meeting on 11th May 2023. Date of Annual Meeting of Parish Council – 7.00 pm on Thursday 11th May 2023. Date of Annual Parish Council meeting – 6.45 pm on Tuesday 30th May 2023. 	SG SG
080/23	Date of next Parish Council meeting	
	Tuesday 30 th May 2023.	SG